



NEWCASTLE·UNDER·LYME
BOROUGH COUNCIL

Newcastle under Lyme Borough Council
Licensing Admin Team
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LICENSING ACT 2003
PREMISES LICENCE 10295
010295

PART 1 – Premises Details

Postal Address of Premises, or if None, Ordnance Survey Map Reference or Description

THE CARLTON
Carlton House, 48-50 Merrial Street, Newcastle Under Lyme, Staffordshire, ST5 2AW

Where the Licence is Time Limited the Dates

Licensable Activities Authorised by the Licence

Films Indoors
Live Music Indoors and Outdoors
Recorded Music Indoors and Outdoors
Late Night Refreshment Indoors and Outdoors
Supply of Alcohol On and Off Premises

The Times the Licence Authorises the Carrying out of Licensable Activities

ACTIVITY	LOCATION	TIMES
Films	Indoors	Monday - Sunday 10:00 - 01:00
Live Music	Indoors and Outdoors	Monday - Sunday 10:00 - 01:00
Recorded Music	Indoors and Outdoors	Monday - Sunday 10:00 - 01:00
Late Night Refreshment	Indoors and Outdoors	Monday – Sunday 23:00 - 01:00
Supply of Alcohol		From the beginning of New Year's Eve until the end of New Year's Day. On the occasion of any international sporting event which falls outside of the standard hours, timings for permitted activities and opening will commence one hour before the start of the event and end one hour after the event.
		Monday - Sunday 10:00 - 01:00

The Opening Hours of the Premises

Monday - Sunday 10:00 - 01:00

PART 2

Name Registered Address Telephone Number and Email of Holder of Premises Licence

S2 Corporation Ltd

West end Mill, Leopard Street, Nottingham, NG10 4QD

Registered Number of Holder where Applicable (Charity Number, Company Number)

Name and Address of Designated Premises Supervisor Where the Premise Licence Authorises the Supply of Alcohol	
Christopher Roy Clegg [REDACTED]	
Personal Licence Number and Issuing Authority of Personal Licence Held by Designated Premises Supervisor Where the Premises Licence Authorises the Supply of Alcohol	
PA10550000	Derby City Council
ANNEXES	
Annex 1	
<u>Mandatory Conditions</u>	
Alcohol	
1. No supply of alcohol may be made under the premises licence:	
(a) At a time when there is no designated Premises supervisor in respect on the Premises Licence.	
(b) At a time when the Designated Premises Supervisor does not hold a personal Licence; or	
(c) At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.	
2. Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence	
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.	
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—	
(a) Games or other activities which require or encourage, or are designed to require or encourage, individuals to—	
(i) Drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or.	
(ii) Drink as much alcohol as possible (whether within a time limit or otherwise);	
(b) Provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;.	
(c) Provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;.	
(d) Selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;.	
(e) Dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).	
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.	
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.	
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.	
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification	

bearing their photograph, date of birth and either—

a holographic mark, or.

(b) an ultraviolet feature..

6. The responsible person must ensure that—

(a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—.

(i) beer or cider: ½ pint;.

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and.

(iii) still wine in a glass: 125 ml;.

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and.

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”.

7. All individual(s) at the premises for the purpose of carrying out a security activity must

(a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or

(b) be entitled to carry out that activity by virtue of section 4 of that Act..

Exhibition of films

(1) Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.

1) (2) Where –

The film classification body is not specified in the licence, or

The relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,

Admission of children must be restricted in accordance with any recommendation made by that licensing authority.

Mandatory Condition in Force From 28th May 2014

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;.

(b) “permitted price” is the price found by applying the formula—.

$$P = D + (D \times V)$$

where—

i. (i) P is the permitted price,

ii. (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

iii. (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

iv. (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—

v. (i) the holder of the premises licence,

vi. (ii) the designated premises supervisor (if any) in respect of such a licence, or

vii. (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d)“relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e)“value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2

Conditions Consistent with the Operating Schedule

PREVENTION OF CRIME AND DISORDER

1. CCTV must be installed and operative to the approval of the Police Licensing Officer (PLO).
2. The CCTV unit shall be positioned in a secure part of the licensed premises and not within any private area of the location.
3. The CCTV must be maintained so as to be fully operational and recording at all times when the premises are open to the public.
4. All images should be kept for a 28 day period and to be produced to the Police, Trading Standards or Local Authority Officers, upon request or within 24 hours of such a request.
5. There will be notices displayed throughout the premises stating that CCTV is in operation.
6. The CCTV system clock should be set correctly and maintained (taking account of GMT and BST).
7. Daily checks to be made to check the operation of the CCTV system and confirm it is working correctly and such checks to be recorded in a register which is to be endorsed by the person conducting the check and to contain the name of the person conducting the check. This record is to be kept fully updated at all times and remain on the premises for immediate inspection by the Police, Trading Standards or Local Authority Officers upon request.
8. The CCTV system should be capable of securing relevant pictures for review or export at a later date and allow relaying of images on a standard DVD or video player.
9. There should be a member of staff available at all times who is trained and capable of operating the CCTV system and also downloading any footage required by the Police, Local Authority Officers or Trading Standards Officers.
10. Where the recording is on a removable medium (i.e. video tape, compact disc, flash card, etc.) A written record shall be kept every time images are recorded by CCTV and shall include details of the recording medium used, the time and date recording commenced and finished. This record shall identify the person responsible for the recording and shall be signed by him/her. A secure storage system to store those recording mediums shall be provided.
11. Where door staff will be employed they will be in sufficient numbers to be able to control entry to the premises and deal with any instance of disorderly behaviour simultaneously. All door staff shall be registered with the Security Industry Authority (SIA).
12. A written record shall be kept on the premises by the Designated Premises Supervisor of every person employed on the premises as door supervisor in a register kept for that purpose. That record shall contain the following details: a.) The door supervisors name, date of birth and home address
b.) Security Industry Authority (SIA) licence number
c.) The time and date he/she starts and finishes duty on each day. d.) Each entry shall be signed by the door supervisor
13. That record shall be kept fully updated at all times, remain at the licensed premises and be available for inspection immediately upon demand by an authorised officer of the Local Authority or a Police Officer.
14. The Designated Premises Supervisor shall at the reasonable request of the Police or Local Authority display any promotional material regarding drug awareness. A zero tolerance policy will be adopted by the licensee and any incidents concerning drugs reported to the police immediately.
15. The Premises Licence Holder, Designated Premises Supervisor or representative of the premises will allow immediate access to police officers into the premises to carry out drug testing/swabbing. Such visits to include the use of a passive police drugs dog and handler.
16. The premises will be an active member of the Business Crime Initiative/Pub Watch. The Premises Licence Holder/DPS or another nominee will attend all meetings relevant to the premises as organised by the initiative and will actively participate in the scheme and fully adhere to all rules and regulations of the scheme.

8 June 2021

17. Live Premises Football matches, live International Football matches or football matches involving local football teams (within the city of Stoke-on-Trent) will not be shown without written consent from the Police Licensing Unit.
18. The Nightnet radio system relevant to the area shall be used at all times when the premises is open and regularly monitored by the DPS or a person nominated by them. The licensee shall ensure that all Police instructions and directions are followed and all instance of crime and disorder reported immediately. All ejections from the venue to be reported to the police via the Nightnet radio.
19. The provision of hot food must be available at all times premises are open to the public and until 23:00 hours.

PUBLIC SAFETY

1. Means of escape will be maintained unobstructed and clearly identifiable.
2. Any gas and electrical appliances on the premise will have current safety certificates.
3. The Designated Premises Supervisor shall ensure that a written log of any accident or incidents is kept on the premises with all the details recorded of dates, time incident and staff involved, etc. Written records will be retained and shall be made available for inspection on demand by an authorised officer of the Council, a police officer or an officer from the Fire Authority.
4. Adequate and appropriate first aid equipment will be available.
5. Fire extinguishers to be regularly checked.

PREVENTION OF PUBLIC NUISANCE

1. Notices to be displayed requesting patrons to disperse quietly from the premises.
2. Regular checks by staff of the immediate outside area and to encourage patrons to conduct themselves in an orderly manner.
3. Noise from regulated entertainment shall be inaudible at the boundary of the nearest noise sensitive premises.

PROTECTION OF CHILDREN FROM HARM

1. The premises will adopt a locally recognised Challenge 25 scheme to tackle underage sales. All staff will be fully trained in its use before being allowed to sell alcohol. This training to be refreshed every 2 calendar months and a written record kept. Persons who appear to be under the age of 25 shall be required to produce proof of age by way of a proof of age card accredited under the Proof of Age Standard Scheme (PASS). The only acceptable alternative being either a photo driving licence or passport.
2. The Designated Premises Supervisor should ensure that a record is kept of all staff training and is fully updated at all times. The records of training must be kept at the licensed premises and be made available immediately to police officers or trading standards officers upon request.
3. A refusals book must be held at the premises and contain details of the time and date of any sales refused in relation to persons that are underage. The book must also contain details of the staff member refusing the sale. The DPS will check the book on a monthly basis and endorse the book with the time and date of inspection.
4. All person authorised to sell alcohol will complete an underage sales training program which includes a written test to verify his or her competency. This record will be available to the Police or authorised officers of Newcastle Borough Council. A written record (which shall be immediately available to Police Officers and authorised officers of Newcastle Borough Council) shall be kept at the premises and detail all persons who are authorised to sell alcohol.
5. No events specifically catering for under 18s will be allowed at the premises except where there has been submitted to the Police Licensing Unit a written request with a minimum of 14 days notice AND the Police Licensing Unit gives written consent to the event taking place.

Annex 3

Conditions attached following a Hearing

Annex 3 CONDITIONS ATTACHED AFTER A HEARING
Not applicable

Annex 4


Plans

ANNEX 4
Plan(s)



Nesta Barker
Head of Environmental Health Services

8 June 2021

Licensing Act 2003 PREMISES LICENCE SUMMARY		10295 010295	
		Newcastle under Lyme Borough Council Licensing Admin Team Castle House Barracks Road Newcastle-under-Lyme Staffordshire ST5 1BL 01782 717717 www.newcastle-staffs.gov.uk	
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Christopher Roy Clegg	
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PA10550000	Derby City Council

N.S. Barker

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Head of Environmental Health Services